



DSRP BOARD REGULAR MEETING

City of Dripping Springs

Event Center Banquet Hall, 1042 Event Center Drive

Wednesday, October 07, 2020 at 12:00 PM

Agenda

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com no later than 4:00 PM on the day the meeting will be held.

The Dripping Springs Ranch Park Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters, please enable your microphone and webcam when presenting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82843493064?pwd=enBnL2szWUcydllmUU5HNkoyR0J6Zz09>

Meeting ID: 828 4349 3064

Passcode: 116914

Dial Toll Free:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Find your local number: <https://us02web.zoom.us/j/82843493064>

Join by Skype for Business: <https://us02web.zoom.us/j/82843493064>

CALL TO ORDER AND ROLL CALL

Board Members

Todd Purcell, Chair

Terry Polk, Vice Chair

Pam Owens, Secretary

Mike Carroll

Penny Reeves

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt

DSRP Event Center Manager Tina Adams

DSRP Event Center Coordinator Emily Nelson

MINUTES

- 1. Discuss and consider approval of the September 2, 2020 DSRP Board regular meeting minutes.**

BUSINESS

- 2. Discuss and consider recommendation regarding a Proposal related to a Specific Use Schedule for DSRP Trails.**
- 3. Discuss and consider recommendation regarding a Fee Waiver Request for Dripping Springs High School Project Graduation Color Run Race Fundraiser to take place at the Dripping Springs Ranch Park.**
- 4. Discuss and consider the formation of DSRP Board Committees and the Appointment of Committee Chairs.**
- 5. Discuss and consider approval of the DSRP Board of Directors 2021 Annual Meeting Calendar.**

EXECUTIVE SESSION

The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

DSRP Board Meetings

November 4, 2020 at 12:00 p.m.

December 2, 2020 at 12:00 p.m.

City Council Meetings

October 13, 2020 at 6:00 p.m.

October 20, 2020 at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Board may consider a vote to excuse the absence of any Board Member for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **October 2, 2020 at 1:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



DSRP BOARD REGULAR MEETING

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, September 02, 2020 at 12:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

Board Members present were:

Todd Purcell, Chair (present via Zoom)
 Terry Polk, Vice Chair
 Penny Reeves
 Pam Owens, Secretary
 Mike Carroll

Staff, Consultants and Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt
 DSRP Event Center Manager Tina Adams
 DSRP Event Center Coordinator Emily Nelson

Chair Purcell attended this meeting remotely via Zoom Videoconference and while he may participate in discussion, he may not act or vote on any items. Vice Chair Polk presided over the meeting.

With a quorum of the Board present, Vice Chair Polk called the meeting to order at 12:00 p.m.

MINUTES

- 1. Discuss and consider approval of the August 5, 2020 DSRP Board regular meeting minutes.**

A motion was made by Board Member Carroll to approve the August 5, 2020 DSRP Board regular meeting minutes. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

BUSINESS

- 2. Discuss and consider recommendation regarding a Co-Sponsorship Agreement between the City of Dripping Springs and Dripping Springs Helping Hands regarding the 24th Annual Empty Bowls Project to take place November 8, 2021 at the Dripping Springs Ranch Park Event Center.**

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Secretary Owens to recommend City Council approval of a Co-Sponsorship Agreement between the City of Dripping Springs and Dripping Springs Helping

Hands regarding the 24th Annual Empty Bowls Project to take place November 8, 2021 at the Dripping Springs Ranch Park Event Center. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

3. Discuss and consider recommendation regarding a Co-Sponsorship Agreement between the City of Dripping Springs and Texas Market Guide for the Hill Country Harvest Market to be held at the DSRP Event Center October 10 & 11, 2020.

Kelly Schmidt presented staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Reeves to recommend City Council approval of a Co-Sponsorship Agreement between the City of Dripping Springs and Texas Market Guide for the Hill Country Harvest Market to be held at the DSRP Event Center October 10 & 11, 2020. Board Member Carroll seconded the motion which carried unanimously 4 to 0.

4. Discuss and consider recommendation regarding an Extension to the DSRP Tractor Sponsorship Agreement between the City of Dripping Springs and ACM Tractors.

Tina Adams presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Reeves to recommend City Council approval of an Extension to the DSRP Tractor Sponsorship Agreement between the City of Dripping Springs and ACM Tractors. Board Member Carroll seconded the motion which carried unanimously 4 to 0.

5. Discuss and consider recommendation regarding Amendments to the DSRP Fee Schedule.

A motion was made by Board Member Reeves to recommend City Council approval of Amendments to the DSRP Fee Schedule as discussed and drafted (attached to minutes). Board Member Mike Carroll seconded the motion which carried unanimously 4 to 0.

6. Discuss and consider the formation of DSRP Board Committees and the Appointment of Committee Chairs.

Via unanimous consent the Board postponed this item to the October 7, 2020 regular meeting.

REPORTS

Reports are for discussion only. The Board may provide staff direction; however, no action will be taken. Reports are on file and available for review upon request.

7. DSRP Event Center Manger Report
Tina Adams, DSRP Event Center Manager

8. Parks & Community Services Monthly Report
Kelly Schmidt, PCS Director

9. DSRP July & August 2020 Income Statement

Gina Gillis, City Treasurer

EXECUTIVE SESSION

The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

DSRP Board of Directors

October 7, 2020 at 12:00 p.m.

November 4, 2020 at 12:00 p.m.

December 2, 2020 at 12:00 p.m.

City Council Meetings

September 8, 2020 at 6:00 p.m. (Workshop 6:00 / Regular Meeting 6:30)

September 15, 2020 at 6:00 p.m.

ADJOURN

Via unanimous consent, Vice Chair Polk adjourned this regular meeting at 3:00 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Tina Adams, DSRP Event Center Manager

Board Meeting Date: October 7, 2020

Agenda Item Wording: **Discuss and consider recommendation regarding a Proposal related to a Specific Use Schedule for DSRP Trails.**

Agenda Item Requestor:

Summary/Background: Considering the Dripping Springs Ranch Park's trails are a multi-use amenity, several activities take place daily on the trails. As the park patron use has increased, it has posed several logistical issues regarding mountain bikes and equestrians. The staff responds to complaints and incident/accidents monthly and sometimes weekly. This plan would facilitate the trails being a safer environment for the community to enjoy.

The staff proposes a weekly schedule rotating exclusive DSRP trail use between mountain bikes and equestrians as follows:

Mondays, Wednesdays, Fridays, Saturdays-Equestrian Use Only

Tuesdays, Thursdays, Sundays-Mountain Bike Use Only

Park Patrons would check in the DSRP Office via phone or at the office. Fees will be collected by equestrians and bikers. Patrons arriving after hours will pay in the exterior office drop box (newly installed).

The data collected from payments will be used to notify and invite them to upcoming DSRP activities, programming, and notifications (such as improvements, announcements, closures, etc.) via email or social media.

This would not only improve the overall quality of guest experience but also reduce the amount accidents, conflicts between patrons and create a safer environment at DSRP.



September 23, 2020

Dear Ranch Park Board of Directors,

Thank you, in advance, for considering the application for financial assistance from the Dripping Springs High School Project Graduation committee. Our soul purpose is to fundraise throughout the year and to throw a big part for the seniors immediately following graduation - the night where more drunk driving deaths happen than any other time.

Because of COVID-19 restrictions, we are altering our methods to plan fun events throughout the year, bringing these kids together, continuing to form community, and giving them a moment of normalcy. While we do hope to have a big event after graduation, that may not be possible, so we're looking to make as much fun in the process as we can.

Our color run will provide a first race for only seniors where they can play and laugh and cover each other in paint - all captured by a local photographer who is donating her time. It will be followed by a community race for young and old (encouraged <65) to participate as well. It takes a community to raise a child, and we're going to be proving that here.

We are currently behind on fundraising (because of COVID) and have limited funds to get this event underway. Any expense that can be spared will help us to provide a better event.

We all love Ranch Park and are looking forward to hosting our event there (still awaiting Mayoral approval).

Thank you,

Brea Black
Chairperson
Project Graduation
216-904-6046



Dripping Springs Ranch Park & Event Center
Fee Reduction Request Form

Organization Name: Dripping Springs High School Project Graduation

Organization Authorized Agent: BREA BLACK

Contact Phone: () — Contact Email: dshsgraduationproject@gmail.com

Event Name: COLOR RUN

Event Dates Requested: 10/31/20 or 11/7/20

Brief Summary of Event/Needs: Fields for parking @ A course for the run.

Reduction Rate Requested: 10% 25% Other Amount: 50% (amounts above 25% must receive DSRP Board approval.)

Non-Profit Qualifications

Non-profit: an Entity that is classified as a non-profit under the United States Internal Revenue Code. The city may require any information necessary to determine whether an organization is non-profit for purpose of this exemption.

A. The requestor is a non-profit entity as defined above. 501 (c) (3): _____

B. The requestor meets at least two additional criteria listed below for reduced fees.

- The Entity has an office or branch located in the City.
- The Entity has a history of providing financial support to the City.
- The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- The Entity has a good-faith and demonstrated need for financial assistance.
- The use of DSRP by the Entity furthers a project that has been approved by the City Council.
- The Entity has no adequate alternative space to use.
- The Entity's use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- The Entity's use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- The Entity's use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

Authorized Agent Signature: Brea Black

Date: 9/22/20



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Andrea Cunningham, City Secretary

Board Meeting Date: October 7, 2020

Agenda Item Wording: **Discuss and consider approval of the DSRP Board of Directors 2021 Annual Meeting Calendar.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: Annually the City Secretary prepares meeting calendars for the City Council, Boards, Commissions, and Committees. The attached calendar has been prepared for the Dripping Springs Ranch Park Board of Directors approval.

There are no dates that conflict with any City Hall closures or holidays. Should any closures arise, the Board may change/reschedule meetings as necessary or requested.

Recommended Board Actions: Staff recommends Board approval of attached 2021 meeting calendar.

Attachments:

1. Approved City Hall Holiday Calendar
2. Proposed DSRP Board 2021 Meeting Calendar

Next Steps/Schedule:

1. Prepare 2021 meeting calendar for review and approval by City Council.
2. Upon City Council approval meetings will be updated on the City website and calendar invites will be forwarded to Board Members.

2021

Holidays

JANUARY

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FEBRUARY

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OCTOBER

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DECEMBER

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Holidays - City Hall Closures

- January 1 - New Year's Day
- January 18 - Martin Luther King Day
- February 15 - Presidents Day
- May 31 - Memorial Day
- July 5 - Independence Day (observed)
- September 6 - Labor Day
- October 11 - Columbus Day
- November 11 - Veterans Day
- November 25 & 26 - Thanksgiving Day
- December 24 - Christmas Eve
- December 31 - New Year's Eve

DSISD Holidays & Breaks

- Spring Break, March 15 - 19
- April 2 - Staff/Student Holiday
- Thanksgiving Break, November 23 - 26
- Winter Break, December 20 - January 4

2021

DSRP Board

City Hall Closure, DSISD Break

JANUARY

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MARCH

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JULY

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SEPTEMBER

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NOVEMBER

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FEBRUARY

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APRIL

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AUGUST

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OCTOBER

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DECEMBER

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January

6 - DSRP Board @ 12:00 p.m.

February

3 - DSRP Board @ 12:00 p.m.

March

3 - DSRP Board @ 12:00 p.m.

April

7 - - DSRP Board @ 12:00 p.m.

May

5 - DSRP Board @ 12:00 p.m.

June

2 - DSRP Board @ 12:00 p.m.

July

7 - DSRP Board @ 12:00 p.m.

August

4 - DSRP Board @ 12:00 p.m.

September

1 - DSRP Board @ 12:00 p.m.

October

6 - DSRP Board @ 12:00 p.m.

November

3 - DSRP Board @ 12:00 p.m.

December

1 - DSRP Board @ 12:00 p.m.